

APPENDIX 1
PROGRESS UPDATE: Review of Parking on Grass Verges (Task & Finish)

SCRUTINY MONITORING – PROGRESS UPDATE	
Review:	Parking on Grass Verges (Task & Finish)
Link Officer/s:	John Angus / Tony Wrigglesworth
Action Plan Agreed:	March 2019

Updates on the progress of actions in relation to agreed recommendations from previous scrutiny reviews are required approximately 12 months after the relevant Select Committee has agreed the Action Plan. Progress updates must be detailed, evidencing what has taken place regarding each recommendation – a grade assessing progress should then be given (see end of document for grading explanation).

Recommendation 1:	That the flowchart (Appendix 1a) setting out the steps to be followed when a service request in respect of verge parking is received be endorsed.
Responsibility:	Enforcement / Care For Your Area / EGDS
Date:	Complete January 2019
Agreed Action:	Flowchart adopted by Enforcement, Care For Your Area and EGDS.
Agreed Success Measure:	Operational guidance for Enforcement produced. Electronic database to track and monitor requests adopted.
Evidence of Progress (July 2020):	<p>Enforcement are keeping records of all warnings and notices issued including locations.</p> <p>Since January 1st 2019 to date we have taken action through this operation against 470 identified vehicles. All 470 of these vehicles were issued with a removal notice. 20 of these vehicles ignored the instruction and were issued with a community protection notice warning.</p> <p>Further, only one vehicle was issued with a full community protection notice. This individual has not breached, and we have not had to issue any drivers with a fixed penalty notice to date for this operation.</p>
Assessment of Progress (July 2020): (include explanation if required)	1 (Fully Achieved)

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Recommendation 2:	That the Enforcement Service investigate the feasibility of introducing, where appropriate, the approach adopted by Middlesbrough Council where persistent offenders are sent letters asking them to refrain from verge parking and recouping the repair costs if the verge parking continues.
Responsibility:	Enforcement / Care For Your Area
Date:	March 2019
Agreed Action:	Adoption of an inspection process of grass verge damage with the production of intervention triggers of when to seek recovery of damages.
Agreed Success Measure:	Process adopted and into the Enforcement Operational guidance.
Evidence of Progress (July 2020):	This process has now been adopted and verge inspections are taking place and cost estimates produced where damage has been incurred. 4 locations have been reinstated. We are in the process of claiming some of these costs back via insurance claims and I am hoping to be able to provide an update at the Committee meeting.
Assessment of Progress (July 2020): (include explanation if required)	1 (Fully Achieved)

Recommendation 3:	That the use of Community Protection Notices, Public Space Protection Orders and Traffic Regulation Orders are in future considered as part of a range of measures to prevent verge parking.
Responsibility:	Enforcement / EGDS
Date:	To be reviewed quarterly
Agreed Action:	Community Protection Notices to be issued by Enforcement following removal notices being issued to repeat offenders. Following the flowchart process, Public Space Protection Orders and Traffic Regulation Orders to be implemented as required.
Agreed Success Measure:	Reduction in instances of grass verge parking.
Evidence of Progress (July 2020):	No PSPO's currently in place, this approach is out for consultation. Removal notice issued before Community Protection Notice Warning issued.
Assessment of Progress (July 2020): (include explanation if required)	2 (On-Track)

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Recommendation 4:	That Supplementary Planning Documents incorporate detailed guidance and standards on visitor parking for new housing developments.
Responsibility:	EGDS Planning
Date:	Subject to SPD adoption process
Agreed Action:	Details provided to Planning for inclusion in SPDs.
Agreed Success Measure:	SPDs adopted.
Evidence of Progress (July 2020):	The SPD will be included in the new design guide. Unfortunately this has been delayed due to the current circumstances so it is hoped that consultation can proceed later in 2020.
Assessment of Progress (July 2020): (include explanation if required)	3 (Slipped)

Recommendation 5:	That funding of the measures to address verge parking issues be considered in the context of the overall financial position, particularly noting that the Ward Member Community Participation Budgets are included in the Medium Term Financial Plan until 2019/20.
Responsibility:	EGDS
Date:	By March 2020
Agreed Action:	Any developed projects identified through the flowchart process will be considered for appropriate funding through available budgets.
Agreed Success Measure:	Appropriate funding resource allocated within the Medium Term Financial Plan.
Evidence of Progress (July 2020):	Ward Councillors may wish the issue of grass verge parking and the damage it causes to be investigated through the Ward Transport Budget process, for any developed physical projects to be considered through this funding source.
Assessment of Progress (July 2020): (include explanation if required)	1 (Fully Achieved)

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Recommendation 6:	That a publicity and awareness raising campaign is established highlighting the damage caused by verge parking and that Place Select Committee are consulted as part of the development of the campaign and all Members supplied with appropriate text and images/leaflets for them to raise awareness within their wards.
Responsibility:	EGDS
Date:	Early Autumn 2019
Agreed Action:	Liaise with SBC Comms team to produce an article in Stockton News and campaign leaflets / posters to raise awareness.
Agreed Success Measure:	Article and leaflets / posters produced.
Evidence of Progress (July 2020):	Articles have been printed in Stockton News to raise awareness to the public.
Assessment of Progress (July 2020): (include explanation if required)	1 (Fully Achieved)

Assessment of Progress Gradings:	1 Fully Achieved	2 On-Track	3 Slipped	4 Not Achieved
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